

# Additional Services & Charges

Additional Charge	Description	Fee
<b>Sending Shipments</b>		
<b>Currency Conversion Rate</b>	Charges to a payer's account in a foreign currency will be converted to the payer's currency using a weekly exchange rate secured through major money centre banks.	0.75% of the amount converted
<b>Over Maximum Limits* (per package)</b>	Packages with an actual weight of more than 150 pounds (70 kg), or that exceed 108 inches (274 cm) in length or a total of 157 inches (400 cm) in length and girth combined, as measured to determine their billable weight, are not accepted for transportation. These packages are subject to an Over Maximum Limits surcharge, in addition to all other applicable charges, if found in the UPS small package system. Packages exceeding 157 inches (400 cm) in length and girth combined are also subject to the Large Package Surcharge.	CHF 118.15 per package
<b>Large Package Surcharge* (per package)</b>	A Large Package Surcharge will be applied to each UPS package when its length plus girth [(2 x width) + (2 x height)] combined exceeds 300 cm, but does not exceed the maximum UPS size of 400 cm.  Large Packages are subject to a minimum billable weight of 40 kg in addition to the Large Package Surcharge.  An Additional Handling charge will not be assessed when a Large Package Surcharge is applied.	CHF 65.75 per package
<b>Special Handling of Undeliverable Shipments Surcharge (In Addition to Transportation Cost)</b>	When UPS has taken measures to try to deliver any Worldwide shipments, but has been unsuccessful, we will process your shipment acting on your instructions. The transportation cost and a surcharge will be charged to the shipper for the processing of each such undeliverable shipment. Please see the Additional Charges table for pricing information.  For all shipments within the EU and within your country, we will automatically return your shipment by UPS Standard service (where available). Transportation and fuel charges will apply for the return.	CHF 8.15 per shipment for worldwide services
<b>Address correction</b>	If a mistake has been made in the address, we will make every reasonable effort to find the correct address and deliver the shipment if it is within the same destination country. An additional charge for this service will be billed to the shipper. You can view the address correction charges in the Additional Charges table.	CHF 10.85 per shipment
<b>Receiver or third party refuses to pay</b>	If the receiver or a third party is selected to pay the transportation charges and the bill-to account is incorrect or missing, UPS searches its records for the correct account number. Whether or not the account number is found, a processing fee per shipment is billed back to the shipper.	CHF 17.55 per shipment
<b>Missing or Invalid Account Number Fee</b>	An account number is invalid if it is not the correct account number for the bill-to party, or if it is the account number for a consignee or third party who fails to pay the shipping charges.  A charge per shipment will be assessed for domestic (if available) and international shipments with a missing or invalid payer account number. Additionally, if the consignee or third party fails to pay the shipping charges, the original shipper will be billed a refusal fee plus the shipping charges.	CHF 17.50 per shipment
<b>Signature Required</b>	Normally, UPS requires the signature of the receiver for all deliveries. As an exception, deliveries in certain countries are allowed on "Driver release" (delivery in a location in the receiver's premises without the need for a signature) or on "Letter box release". Letter box release is a secured release by a service provider which will allow residential packages to be left in a safe letter box without a signature.  Use Signature Required to prevent the use of "Driver Release" or "Letter Box Release" in applicable countries.	CHF 1.35 per shipment
<b>Adult Signature Required</b>	Use "Adult Signature Required" to prevent minors from accepting deliveries of goods for legal or other reasons. This may apply to alcoholic beverages and tobacco products, but also to goods that you prefer an adult to receive.	CHF 4.40 per shipment
<b>UPS carbon neutral (per package/per pallet)</b>	UPS carbon neutral is an option for shippers who are conscious about their climate impact and are doing something positive about it. Using UPS carbon neutral lets you demonstrate your commitment to climate change, and enables you and your package recipients to share in that commitment. When you select UPS carbon neutral, a flat fee will be added to your bill for each package selected.	CHF 0.15 per package will be charged for domestic UPS Express Plus and domestic UPS Express shipments CHF 0.30 per package will be charged for domestic UPS Express Saver shipments and Worldwide UPS Standard shipments destined outside of Switzerland CHF 0.80 per package will be charged for UPS Express Plus, UPS Express, UPS Express Saver and UPS Expedited shipments destined outside of Switzerland CHF 17.60 per pallet will be charged for UPS Worldwide Express Freight shipments
<b>Sending and Receiving Shipments</b>		
<b>Extended area collection and delivery service</b>	UPS provides a collection or delivery service in extended, as well as urban, areas. An additional charge applies for each shipment that is collected or delivered in an extended area.	CHF 0.74/37.15 (per kg/minimum, whichever is greater)
<b>Remote Area Collection and Delivery Service</b>	This surcharge is applied for delivery to or collection from an area beyond UPS extended areas, which are less accessible for collections and deliveries (domestic and international services).	CHF 0.74/37.15 (per kg/minimum, whichever is greater)
<b>Additional handling service (per package)*</b>	Additional Handling applies to the following:  <ul style="list-style-type: none"> <li>Any article that is encased in an outside shipping container made of metal or wood</li> <li>Any cylindrical item, such as a barrel, drum, pail, or tire, that is not fully encased in a corrugated cardboard shipping container</li> <li>Any package with the longest side exceeding 100 cm or its second-longest side exceeding 30 inches (76 cm)</li> <li>Any package with an actual weight greater than 70 pounds (32 kg)</li> <li>Each package in a shipment where the average weight per package is greater than 70 pounds (32 kg) and the weight for each package is not specified on the source document or the UPS automated shipping system used</li> </ul> <p>UPS also reserves the right to assess the Additional Handling Charge for any package that, in UPS's sole discretion, requires special handling.</p> <p>In consideration of the additional handling required on our part, and subsequent potential delays in processing these shipments, UPS does not provide a money-back guarantee for them. UPS does, therefore, not refund the shipping charges if shipments requiring additional handling are not delivered by the time normally scheduled for such shipment.</p>	CHF 6.60 per package

Additional Charge	Description	Fee
<b>All other core services</b>		
<b>Residential Delivery Service</b>	UPS provides delivery service to residential addresses as well as business addresses. A residential delivery is one made to a home, including a business operating out of a home. For each residential delivery, an additional charge per shipment applies.	CHF 3.60 per shipment
<b>Late Payment Fee (fee of % of the invoiced amount/maximum)</b>	UPS will send you an invoice for the services provided. In the event that payment of an invoice is overdue, UPS may charge a late payment fee. The relevant amount will appear on your next UPS bill. This fee is in addition to any interest charges and legal rights and remedies available to UPS.	8%/CHF 43.00
<b>Paper Invoice Fee</b>	UPS will send you all invoices via your preferred method. From August 6th 2018, if you have a UPS account number and do not choose to receive your invoice electronically, you will be charged a fee for each paper invoice sent.	CHF 5.00
<b>Freight</b>		
<b>Freight Residential Delivery</b>	UPS provides delivery service to residential addresses as well as business addresses. A residential delivery is one made to a home, including a business operating out of a home. For each residential delivery, an additional charge per shipment applies.	CHF 104.45 per shipment
<b>Freight Saturday Delivery</b>	For pallet shipments, UPS also offers the convenience of Saturday Delivery. Delivery times depend on the origin and destination of your shipment. For WW Express Freight, this service is only available to select destinations in the US and Canada. Please contact your UPS Customer Service Centre on XXXXXXXXX for service availability or visit <a href="http://www.ups.com">www.ups.com</a> . This service is also available for returns.	CHF 211.10 per shipment
<b>Oversize Pallet Charge (per pallet)</b>	Depending on origin and destination, this surcharge may apply to certain UPS Worldwide Express Freight shipments. To determine if a particular origin or destination has an oversize pallet limit, please visit <a href="http://www.ups.com/worldwideexpressfreight">www.ups.com/worldwideexpressfreight</a> .	CHF 102.50 per pallet
<b>Brokerage Services - Import</b>		
<b>Entry Fee</b>	UPS will charge a fee for every Import shipment requiring a customs formal entry.	CHF 21.00 per shipment
<b>Duty and Tax forwarding charge</b>	This charge is for shipments outside the EU, when the payer of duties and taxes is not located in the destination country. It is billed to the party who pays the transportation charges.	CHF 26.40 per shipment
<b>Formal entries exceeding 5 tariff lines (per additional tariff line)</b>	When a customs entry has more than five tariff lines a surcharge will be charged per additional tariff line.	CHF 15.00 per additional tariff line
<b>Bonded Transfer UPS Guarantee</b>	UPS can raise a transit procedure to allow a shipment to be transported in bond with a UPS guarantee.	CHF 77.00 per shipment
<b>Warehouse Storage (per package, per day, from the 4th working day)</b>	In the event an export shipment is not able to be cleared within the period of time that is usual for customs clearance, a storage fee will be charged, unless a delay is due to the fault of UPS.	CHF 14.00 per package, per day
<b>Post Entry Clearance Services</b>	UPS can process through customs any request from importers to amend an entry, recoup the over payment of duty and/or tax, submit additional duties owed to customs and/or request any duty drawback.	CHF 150.00 per shipment
<b>Disbursements (% of the advanced amount/minimum, whichever is greater)</b>	UPS customs brokers are experienced with complex commercial shipments. Electronic transmissions of shipment data helps speed customs clearance. UPS may prepay duties, taxes and other government charges on behalf of the payer. Disbursement charges are noted in the Additional Charges Table.	2.5%/CHF 21.50
<b>Non Routine Formal Entry</b>	Some of the shipments being imported require special customs entries. This kind of entry will be subject to formal entry procedures. Live entries, temporary import entries, re-imports, provisory clearance and any other additional customs service (such as labelling, inventory etc.) are included in this category.	CHF 71.00 per shipment
<b>Always Contact On Customer Request</b>	When implemented, UPS will always contact the importer for clearance instruction. Should UPS be unable to contact the importer, a written advice letter will be issued. If no response is received within 10 days, the shipment will be returned to the sender. If a shipment is non-excisable and does not require any other customs documentation, the importer can pre-advise UPS so that this process is not followed.	CHF 15.00 per shipment
<b>Additional General Services</b>	When additional, non-routine activities are required for entry of merchandise, selected services may be performed by UPS at the request of the importer.	CHF 71.00 per shipment

Additional Charge	Description	Fee
<b>Brokerage Services - Import (continued)</b>		
<b>Report Fee</b>	UPS will charge a report fee for every report or data set sent to the customer upon customer's request.	CHF 55.00 per hour
<b>Admin Fee</b>	UPS will charge an admin fee for every extraordinary brokerage task performed upon customer's request.	CHF 28.00 per task
<b>Brokerage Services - Export</b>		
<b>Additional Tariff Lines/Complex Entries</b>	When a customs entry has more than five tariff lines, a surcharge will be applied per additional tariff line.	CHF 5.00 /additional tariff line > 5
<b>Warehouse Storage</b>	In the event an export shipment is not able to be cleared within the period of time that is usual for customs clearance, a storage fee will be charged, unless a delay is due to the fault of UPS.	CHF 14.00 /per Pkg/day (after 5 work days)
<b>Non-Routine Formal Entry (temporary export)</b>	Where a shipment being exported requires special customs entry processing such as Temporary Export, Re-exportation of previously imported goods or Return shipments, UPS can perform such special processing for an additional fee.	CHF 71.00 per shipment
<b>Other Government Agency (OGA) Entry CITES</b>	Some commodities have to be regulated and controlled prior to export processing by a separate Governmental Agency (eg. FDA, Sanitary, Cites, Fine Arts, Quality SOIVRE).  These types of commodities might be subject to specific clearance processes. Where this is the case, upon request by the shipper and provided that the shipper shares the required information and documentation, UPS will support exporters to expedite clearance by filing the required information (paper or electronic) with the respective Governmental Agency.fv	CHF 15.00 per shipment
<b>Report Fee</b>	UPS will charge a fee for every report or data set sent to the customer upon customer's request.	CHF 55.00 per hour
<b>Admin Fee</b>	UPS will charge an admin fee for each extraordinary brokerage task performed upon customer's request.	CHF 28.00 per task
<b>COLLECTION AND DELIVERY</b>		
<b>Direct Delivery Only</b>	Direct Delivery Only ensures a package is delivered to the address on the shipping label. Packages shipped with Direct Delivery Only may not be rerouted, redirected or delivered to an alternate address. Direct Delivery Only packages are eligible for Driver release or Letter box release at the labelled address. Direct Delivery Only is available for residential and commercial packages.	CHF 2.35 per package
<b>UPS On-Call Collection</b>	You can have your shipment picked up from your home or office by scheduling a collection service online at ups.com or by calling XXXXXXXX. UPS will pick up all packages with a single collection service request. A collection service may be scheduled for the same day or a future day.  On-call collection service charge applies for Electronic Return Label, Print Return Label, and regular or alternate address pickup. Cash payments are available for on-call collection service.  Charges differ based on the collection service request type: - Same Day by Phone - Same Day on the Web - Future Day by Phone - Future Day on the Web  This charge does not apply to: - A daily customer's established collection hours (see daily collection) - Return package collections included in the UPS 1 Attempt and UPS 3 Attempts Returns Plus services. If a UPS 1 Attempt Returns Plus collection is unsuccessful, all subsequent collections will incur the fee. - Collections containing international shipments to destinations outside the European Union within the pickup stop.	Charges differ based on the collection service request type: Same Day Phone Same Day Web Future Day Phone Future Day Web
<b>Saturday Delivery</b>	Benefit from the convenience of a Saturday delivery by the end of the day with UPS's new Standard Saturday delivery service. This service is only available from and to eight select destinations: Germany, UK, France, Italy, Netherlands, Spain, Poland and Belgium. To check the service availability visit www.ups.com. This service is not subject to UPS's money-back guarantee.	CHF 93.85 per shipment (for non-WW Express Freight shipments)*  CHF 211.10 per shipment (for WW Express Freight shipments)  Free of charge to countries where Saturday is a business day

Additional Charge	Description	Fee
<b>NOTIFICATIONS</b>		
<b>Proof of Delivery*</b>	Ideal for customers without internet access. Upon request, UPS will provide proof of delivery of your shipment via fax or post.	View online: Free of charge Receive by fax or post: CHF 7.00 per transmission
<b>PAYMENT COLLECTION/FIXED RATE PRICING</b>		
<b>Collect on Delivery (C.O.D.) *</b>	UPS will attempt to collect cheque or cash payment for your shipment at the time of delivery.	One percent of the value of the goods or a minimum of CHF 29.75
<b>DECLARED VALUE FOR CARRIAGE</b>		
<b>Declared Value for Carriage</b>	UPS automatically protects every shipment against loss or damage, up to a certain value, as described in Liability. With Declared Value for Carriage, you may increase UPS's limit of liability for proven losses by declaring a higher value for carriage on the UPS shipping documentation. The value of the goods declared shall not in any event exceed USD 50,000 or its local currency equivalent per package. Refer to UPS's Terms and Conditions of Carriage for more information.	1% of the Declared Value for Carriage or a minimum of CHF 10.15 Freight collect shipments are billed to the consignee
<b>RETURNS</b>		
<b>UPS Returns</b>	Your goods can come back as easily as they go out. Whether you need a shipment returned from a nearby city within Europe or from across the globe, UPS Returns can simplify the process by meeting a complete range of reverse logistics needs.	UPS Print Return Label: CHF 1.50 per package (or per pallet for WW Express Freight) UPS Prints and Posts Return Label: CHF 5.50 per package (or per pallet for WW Express Freight) UPS Electronic Return Label: CHF 1.95 per package (or per pallet for WW Express Freight) UPS Authorised Return Service*: Based on terms of contract
<b>UPS Returns Plus</b>	Allows you to request a collection for the prompt return of a package. A UPS driver will make one attempt to collect the return package. If unable to collect the package, our driver will leave the label for your customer. The customer will then apply the label to the package and take it to a UPS location or contact UPS for a collection. For service availability please see notes below.	UPS 1 Attempt Returns Plus: CHF 8.30 per package (or per pallet for WW Express Freight) UPS 3 Attempts Returns Plus*: CHF 11.35 per package
<b>UPS Returns Pack and Collect*</b>	A customisable service that gives you complete control over a return. Schedule the returns collection at a designated location and time frame. A UPS driver will then arrive with UPS-provided packaging and collect the item to be returned. You even have the choice of one or three collection attempts, depending on your needs.	For one collection attempt: • CHF 16.20 per package for collections with a small, UPS-provided box (box type #2) • CHF 18.95 per package for collections with a medium, UPS-provided box (box type #3) • CHF 22.10 per package for collections with a large, UPS-provided box (box type #1)  For three collection attempts: • CHF 18.95 per package for collections with a small, UPS-provided box (box type #2) • CHF 22.40 per package for collections with a medium, UPS-provided box (box type #3) • CHF 25.35 per package for collections with a large, UPS-provided box (box type #1)  Note: This service is contract only
<b>UPS Returns Exchange*</b>	A special service, in which a UPS driver delivers a replacement item and, during the same delivery, collects a similar item to be returned. The packaging for the replacement item is reused for the collected item, ensuring the returns process is quick and efficient. This contractual service is ideal for warranty replacements and product exchanges.	CHF 17.85 per package (contract only)

Value Added Service	Description	Fee
<b>IMPORT</b>		
<b>UPS Import Control</b>	This service allows you to manage the collection, scheduling and billing of your import shipments from over 120 countries. Using advanced technology, you can control crucial importing aspects including customs documentation, delivery speed and billing options.	Print Label: CHF 1.50 per package (or per pallet for WW Express Freight) Electronic Label: CHF 1.95 per package (or per pallet for WW Express Freight) Prints and Posts Label: CHF 5.50 per package (or per pallet for WW Express Freight) 1 UPS Collection Attempt: CHF 8.30 per package (or per pallet for WW Express Freight) 3 UPS Collection Attempts*: CHF 11.35 per package Commercial Invoice Removal: CHF 23.75 per shipment
<b>SHIPMENT/CLEARANCE CONSOLIDATION</b>		
<b>UPS Trade Direct*</b>	Effectively manage time-sensitive air freight operations on major trading lanes in Asia and North America.	Based on terms of contract
<b>UPS World Ease*</b>	With World Ease you can group several shipments that are of either the same or different service levels and that are destined for one country into one 'master' shipment for consolidated customs clearance, using a single importer of record. Available on a contractual basis for exports to more than 65 countries across the world for customers using WorldShip or a host-to-host system. World Ease is not available for shipments between EU member states.	Based on terms of contract